



**MEMORANDUM OF UNDERSTANDING**  
between  
**THE LEEDS ENGLISH LANGUAGE SCHOOL (UK)**  
and  
**KYRGYZSTAN-TURKEY MANAS UNIVERSITY**  
**(KYRGYZSTAN)**

DOCUMENT NUMBER: LELSKYR022012C

***Introduction and Background***

The Leeds English Language School is seeking to establish a business relationship with Kyrgyzstan-Turkey Manas University, for the purpose of providing an **online English package for students**. The basis of this business relationship is outlined in the following document.

***Parties to the Agreement***

**The Leeds English Language School:**

- A registered company in the UK, registration number 4286813
- Established in 2001 in Leeds, West Yorkshire, UK.
  - Registered address: Victoria Lodge, 115 Victoria Road, Leeds LS6 1DR, United Kingdom, Tel. 0044 113 2751964, Website: [www.leedsenglish.com](http://www.leedsenglish.com)
- UKBA sponsor licence number: KCN57UKQ8
- Highly Trusted Sponsor
- Independent Schools Inspectorate registered
- British Council accredited
- Member of English UK

**Kyrgyzstan-Turkey Manas University**

- Kyrgyzstan-Turkey Manas University was founded on 30/09/1995, between governments of Turkey Republic and Kyrgyz Republic by signed agreement and following approval of the competent authorities of both countries
- Address: 720044, Bishkek, KYRGYZSTAN Mira Avenue, 56  
Phone +996(312) 54 19 41 - 47  
Fax +996(312) 54 19 35
- <http://web.manas.edu.kg/index.php/en>

***Definitions***

The Leeds English Language School will henceforth be referred to as **'The School'**  
Kyrgyzstan-Turkey Manas University will henceforth be referred to as **'The Centre'**

**Purpose and Scope**

The School intends to provide an online English package for students at the Centre, as detailed in the attached document.

**The School agrees to:**

- Provide the online English package to students at the Centre in accordance with the detailed specification attached.
- Provide suitably qualified English teachers to mark student work and provide detailed one-to-one feedback where detailed
- To update, add to, and enhance the material in the package
- To monitor the quality of teacher feedback and students' experience to ensure a continuing high-quality product

**The Centre agrees to:**

- Help to Enrol onto the online English package
- Advertise the online package to students at the Centre

**Operation and Review**

- This arrangement will operate initially for a probationary period of three months.
- Activity, performance, and satisfaction with the arrangement will be reviewed periodically.

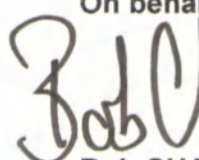
**Financial arrangements**

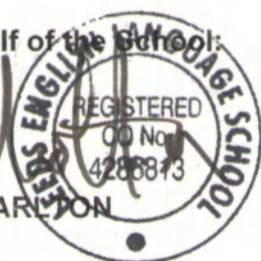
Students will register and make payment using the online payment system

**Term of Agreement**

- This agreement will start on **28th March, 2012** and last for an initial period of three months upon which it will be reviewed.
- After the date of the review, the agreement may be extended by mutual consent
- If either party wishes to terminate the agreement, then it will become terminated after one month's notice given by either party.

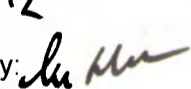
**Signatories to the agreement:**

On behalf of the School:  
  
Bob CHARLTON  
Director



On behalf of the Centre  
  
Prof. Dr. Sebahattin BALCI  
Rector



Date 11/4/12  
Witnessed by: 

Date 29.03.2012  
Witnessed by: 